



Faculdade Dehoniana

Credenciada pela Portaria MEC 2.358/2001 – Recredenciada pela Portaria MEC 051/2013

“TEOLOGIA EM QUESTÃO” (TQ) GUIDE FOR AUTHORS

TQ is a journal that accepts unpublished papers by theologians from Brazil and abroad. Authors will be notified of progress in evaluating the manuscript. We present the guidelines below for authors who wish to submit manuscripts to our journal.

1. Text size

The texts must be from 30,000 to 50,000 characters (with spaces), in a format compatible with Microsoft Word.

2. Who could write?

Papers from doctors, doctoral students, masters, and masters' students are accepted. In addition, texts of partnerships from specialists (*lato sensu* post-graduation) with master(s) and/or doctor(s) are accepted.

Note – right below the title. The author must include his full name with a footnote. The author must indicate his academic degree and the institution to which he is connected in the footnote.

3. Languages

Texts in four languages are accepted: Portuguese, English, Spanish, French or Italian.

4. Paper's structure

The paper must have:

- a. An abstract (500-800 characters) and Keywords (from 3 to 5 words);

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b. Body, which includes the following:

- headings and subheadings to organize the content
- in-text citations of research sources
- introduction
- conclusions

c. References page.

5. Standardization

We present you the most important elements of standardization:

- Page size: A4;
- Margins: upper and left, 3 cm; down and right, 2 cm;
- Pages' numbers: progressive numbering at the upper right corner;
- Font: *Times New Roman*, 12, justified;
- Line spacing: 1.5;
- Title: *Times New Roman*, 14, bolt and centralized;
- Paragraph: 1.5 indents in the first line;
- Abstract: *Times New Roman*, 11; justified, simple line spaced, without indentation.
- Headings and subheadings: justified, as bellow:

1. First level

1.1 Second level

a. Third level

6. In-text citations

a) **short** (less than 3 lines): standard text, enclosed in quotation marks with a footnote reference;

b) **long** (more than 3 lines): font 11, justified, with line spacing of 1.0, an indentation of 1.5 cm to the left margin of the page, without quotation marks, with a footnote reference.

7. References page

After the end of the text, with the heading "References," bolt and justified, there should be only the works cited in the article. The default for it is:



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SURNAME, Name. *Title: Subtitle*. Edition number. Publisher's city: Publisher, year.

Some examples:

7.1 Works of one author

BOFF, Clodovis. *Teoria do método teológico*. Petrópolis: Vozes, 1999.

7.2 Academic papers

MAÇANEIRO, Marcial. Arquétipos da sacralidade interior: na espiritualidade cristã e no misticismo emergente. *In Revista Eclesiástica Brasileira* 239 (2000), Petrópolis, p. 515-539.

PALAU, José Roberto. A mística da paz. *In Teologia em Questão* 2 (2002), Taubaté, p. 7-18.

7.3 Magisterium of the Church

JOHN PAUL II. "*Ut unum sint*" on commitment to Ecumenism. 2 ed. London: St. Paul Editions, 1995.

7.4 Parts with own author, inserted in a larger work – *in*:

DÍEZ-ALEGRÍA, José M. *Doctrina social de la Iglesia*. *In* FLORISTÁN, Casiano; TAMAYO, Juan José (eds.). *Conceptos Fundamentales del Cristianismo*. Madrid: Trotta, 1993, p. 317-330.

METTNER, Mathias. Paz. *In* PETER, Eicher. *Dicionário de Conceitos Fundamentais de Teologia*. São Paulo: Paulus, 1993, p. 648-660.

8. Footnotes

Footnotes can be bibliographical or explanatory references and must be sequentially numbered in Arabic numerals. They use Times New Roman 10 font, justified with simple line spacing. The default for footnotes is:

Name SURNAME, *Title: Subtitle*, year, page.

Some examples:

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8.1 Works of one author

Adriano SELLA, *Ética da justiça*, 2003, p. 189.

8.2 Academic papers

Marcial MAÇANEIRO, Arquétipos da sacralidade interior: na espiritualidade cristã e no misticismo emergente, in *Revista Eclesiástica Brasileira* 239 (2000), p. 515.

José Roberto PALAU, A mística da paz, in *Teologia em Questão* 2 (2002), p. 7.

8.3 Magisterium of the Church

Only the acronym of the document is cited.

DM 4.

EN 8.

PT 12.

Note – in the first reference to a magisterium’s document in the body of the article, the citation must include the name of the pope, commission, or responsible entity, followed by the title of the document. In the end, write: “From here”: (acronym of the teaching document).

Example:

JOHN PAUL II. “*Ut unum sint*” on commitment to *Ecumenism*. 2 ed. London: St. Paul Editions, 1995, n. 10. From here: UUS.

8.4 Parts with own author, inserted in a larger work – *in*

José M. Díez-Alegría, *Doctrina social de la Iglesia*, in FLORISTÁN, Casiano; TAMAYO, Juan José (eds.), *Conceptos Fundamentales del Cristianismo*, 1993, p. 320.

Mathias METTNER, Paz, in PETER, Eicher. *Dicionário de Conceitos Fundamentais de Teologia Dicionário de Conceitos Fundamentais de Teologia*, 1993, p. 648.

9. Submission

Papers submitted to TQ must not be simultaneously in the process of being submitted to another journal and must be sent to the following email address: revista.tq@dehoniana.edu.br.

Taubaté, November 2021.